ORALL Executive Board Meeting Minutes  
Meeting via Teleconference  
Tuesday, March 28, 2017

Present: Lisa Wernke, Angela Baldree, Ingrid Mattson, Rob Myers, Larissa Sullivant, Stephanie Ziegler, Rick Goheen

1. Approval of Minutes  
   a. Motion to Approve by Ingrid  
   b. Seconded by Larissa  
   c. Approved.

2. Treasurer’s Report  
   a. $288 less than it was in January.

3. Cleveland Annual Meeting 2017  
   a. Possibility of paying portions of cost for hotel rooms. We don’t want to set a precedent for future meetings. How do you decide what meeting to subsidize?  
      - We are taking this off the table.  
   b. Ingrid – call for education programing proposals sent out. Theme is Creating Winning Strategies. No proposals sent in yet. Ingrid has put out feelers for a panel of KY librarians asking about operating without a print collection.

4. Cincinnati Annual Meeting 2018  
   Thoughts to moving it across the river to Cincinnati – Clifton (Univ. of Cincinnati) Area

5. Kalahari Annual Meeting 2019  
   a. The board voted and the joint meeting has been approved.

6. 2017-2018 Slate of officer nominees  
   **V.P./Pres.-Elect:** Rick Goheen, University of Toledo (unopposed)  
   **Treasurer:** Meredith Conner, Ulmer & Berne LLP; Susan Azyndar, Ohio State University  
   **At-Large Board Position:** Tim Hennies, Dinsmore & Shohl LLP; Kristen Hallows, Bricker & Eckler  
   a. Process for voting – is it ok to use an electronic method for voting. Survey Monkey?  
   b. Do we need to add something to the ByLaws regarding the voting process?  
   c. Lisa will create a “mock” election and distribute to see how that would work.

7. Clarification on ORALL states  
   On the website in the “about” section it lists three states: Ohio, IN, KY. On the newsletter it includes MI also. In 1980 Michigan split off to become a separate chapter. (p. 36 of the Handbook)

8. ORALL at AALL CONELL
Saturday, July 15th, CONELL held in Austen. AALL would like ORALL to be involved at the CONELL Marketplace. Angela would like to ask Marissa and Amelia to sit at the table for us. Angela will check with Steve Probst, Chair of AALL Arrangements Committee.

9. Approval of funds for Angela and Ingrid toward AALL
   a. Motion to approve $750 – by Rob
   b. Rick Seconded
   c. Approved.

10. Approval of Special Meetings Grant
    a. Rob sent Shannon an email about this – Shannon wants to know if this is something we want to do, how much to give, and when to send that out.
    b. Currently we award:
       AALL – 4 grants - $600 each
       CONELL – 1 grant $300
       Special Grant - $500 – send out whenever there is an application.
       i. Should we up the number of grants to 4 a year (quarterly) at $350 each?
       ii. Rick pointed out that this means that we are spending more than we make from memberships.
    c. Ingrid moves to approve 1 special meeting grant.
       Rick seconds
    d. Approved

11. Approval of advertising rates for newsletter
    a. Currently our advertising rates are: Full page $150/issue; Half page $99/issue; ¼ page is $50
    b. Vendor asked to pay for four issues for $300. Approved to let this be at the discretion of the editor.
    c. Rob moved to approve.
    d. Ingrid seconded
    e. Approved

12. Committee Review
    a. Rob is chairing this review. Looked at 29 other chapters for what types of committees they have in their chapters. He looked at standing committees and grouped them together. He has created a google doc to look at each committee and hopes to be complete by end of May with review.
    b. Rob suggested creating an Archives Committee. 16 chapters have Archives Committees. Other chapters have “coordinators.”

13. Membership Management Software
    Nothing new to add from Rick. He will investigate further – see if there is a trial period from any vendor.
    Rob – talked to someone who just implemented Wild Apricot. They are still trying to work out the bugs of the software.
New Business: Larissa wants to know if anyone is interested in a program for ORALL conference for budgeting for your library? Larissa will email Ingrid as a suggested educational program for our next annual meeting.

Meeting adjourned 3:26.

Respectfully submitted,

Lisa Wernke, Secretary