President’s Message

Season’s Greetings and the best to all in the New Year. It’s a little tough getting into a holiday mood while overlooking the north coast of America with the temperature in the 70’s and Halloween, the election and Thanksgiving still to come. With publication lead time, that’s the way it goes.

I am, however, looking forward to an exciting and interesting ORALL year. We have a great group of strong-willed, opinionated representatives willing to work hard for and with you this year. The key to a successful year is you, the ORALL member. We need your services, assistance and opinions during the next year. Thus, I ask you to volunteer your assistance to ORALL.

From what I have heard and the evaluations I have received, the Fall Meeting at Notre Dame was a success. We can, of course, do some things better in the future. I am sure Vice-President Anita Shew, in charge of programming, and Leverett Preble, local arrangements chair, will provide an excellent next meeting for us in Columbus. If you have any suggestions, or if you want to help, please contact them. While I want to look forward, I wish first to thank Loree Potash, Mary Persyn, our speakers, and all the unsung Heroes and Heroines for their contributions. As always, it was fun seeing and talking to old and new friends.

On the 1985 agenda, we are hoping to get timely information to our members. Please note our expanded Calendar in this issue. The Calendar should help you with your planning for attending meetings, submitting material for publication, and current awareness.

In regard to the newsletter, please send copy. We need member news, other association news, articles, signed editorials, project reports, book reviews, bibliographies, etc. Don’t worry about duplication; we would rather have multiple copies of something of interest than an empty folder. For convenience, please send all copy to co-editor Patti Bresnahan for collection.

While I intend to have all committees staffed by the time you read this, additions can and will be made during the year. Law librarianship is a fluid, changing profession; our professional association should be that way also. If you want to be on a committee, please advise me.

By the time I turn the gavel over to Anita Shew in October, I believe Special Interest Sections (SIS) will be a reality for ORALL. I think SIS can and will make ORALL a stronger and, if possible, more diverse organization. As I stated at Notre Dame; however, I believe that a constitutional amendment to provide for SIS should be general enough to encompass all special interests, as well as having provisions for future fund raising should it become necessary. To further the enactment of SIS, I have asked Rosemarie Chisnant to chair the Constitution, Bylaws and Guidelines Committee. If you have any suggestions, please contact her. Our executive board retreat scheduled for November 28th in Columbus should help formalize our organizational objectives for 1985.

My personal goals for ORALL in 1985 are numerous. First, I hope we can begin a dialogue on library responsibilities. In this issue, you will find the text of the Library Bill of Rights. Read or re-read it as the case may be. Then, think about it and perhaps comment on it in these pages. The Newsletter is our forum, please use it. Second, during the past year we have had programs on Law/Medicine, Education and Religion. While they are not traditional “library” topics, they may have helped us think about ourselves and our society. We must remember that although our libraries are technical centers, our patrons often make policy and we should be aware of their concerns. Third, I would like to see ORALL continue to promote Law Librarianship and the need for Law Librarians to our different constituents. I truly believe that the legal profession, swamped in information, needs more Law Librarians. Fourth, I would like ORALL to somehow educate our patrons on the true monetary value of a Law Librarian. If you have any ideas please write me, or better still, the newsletter. Last, and most important, I want to enjoy this year and have fun. Happy New Year!

Calendar

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<td>September 1</td>
<td>Nomination for Awards Deadline</td>
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</tbody>
</table>
Welcome New Members!

Dick Bratt
Crawford Library Bindery
2249 14th Street
Akron, Ohio 44314

Deborah T. Byers
Attorney General of Ohio
30 East Broad Street, 17th Floor
Columbus, Ohio 43215

Christine Corcos
Case Western Reserve University
Law School Library
11075 East Boulevard
Cleveland, Ohio 44106

Daniel DeLozier
Commerce Clearing House
1313 Bond Court Building
Cleveland, Ohio 44114

James Gates
Notre Dame Law Library
Box 535
Notre Dame, Indiana 46556

William James
University of Kentucky Law Library
Lexington, Kentucky 40506

Janis L. Johnston
Indiana University School of Law
Bloomington, Indiana 47405

Melanie J. Kaminski
Vorys, Sater, Seymour & Pease
52 East Gay Street
Columbus, Ohio 43216

Robert C. Lewis
Allen Smith Company
1435 North Meridian Street
Indianapolis, Indiana 46202

Janice S. Lustiger
Schwartz, Shapiro, Kelm & Warren
250 East Broad Street
Columbus, Ohio 43215

Katherine W. Piraino
Barbara J. Rosengard
Mead Data Central
1540 National City Center
Cleveland, Ohio 44114

Frances M. Reiter
Crawford County Law Library
County Court House
Bucyrus, Ohio 44820

Polly Jo Snider
Marshall & Melhorn
National Bank Building, 14th Floor
Toledo, Ohio 43604

Greta K. Southard
Akron Law Library Association
Summit County Court House
209 South High Street
Akron, Ohio 44308

Megan Stearns
Allen County Public Library
Box 2270
Fort Wayne, Indiana 46801

Officers

President: Alvin M. Podboy

Vice President: Anita K. Shew

Secretary: Ellen M. Quinn

Treasurer: Paul Richert

Executive Board: Betty B. M. Cox, Wendell Jolting

Newsletter Editors: Pat Constance, Matts

Newsletter Committee: Clark, Tom Spallin, Ted Shewman, Lynn Miller

The ORALL Newsletter is published bimonthly by the Ohio Regional Law Libraries (ORALL), a division of the American Association of Law Libraries. Membership: 500 institutions. Membership dues: $10 per year.

For extra copies of the ORALL Newsletter, write to Constance Matts, Indiana University Law Library, 735 West Newbury Street, Bloomington, IN 46202.

For membership information, write to Paul Richert, University of Akron Library, 210 N. High St., Akron, Ohio 44325.

The ORALL Newsletter is published by The Banks-Balducci Company, Cleveland, Ohio. Any articles or opinions expressed in this publication are subject to editorial review.
ORALL Fall Meeting

Awards Presented

The second annual presentation of the two ORALL Service Awards took place at the ORALL Fall meeting. Selection of the recipients is determined by the Nominations Committee. Chairperson Joanne R. Beal delivered the following presentation remarks.

DISTINGUISHED LAW LIBRARIAN AWARD. The first award presented will be the Distinguished Law Librarian Award. According to the Bylaws, this award is "to honor an individual who has been in ORALL at least five years and who has shown a professional commitment to law librarianship and ORALL by serving in leadership roles on committees or as an officer, by taking an active role in other Association activities, and by contributing to the literature or advancement of law librarianship. This award is to give special recognition to a person who has contributed above and beyond the expected level on a consistent basis.

This is a pretty tough award to measure up to. However, there is perhaps not the ORALL Committee or office which has not benefited from the efforts of tonight's recipient. Among them are the Scholarship Committee, the Model Bibliography Committee, the Placement Committee, the Legislative Committee, and the Activities Committee. Our recipient has served on the ORALL Executive Board and served as Vice President and President. Our recipient has hosted local arrangements for several ORALL meetings, and arranged a beautiful ORALL breakfast at a AALL Annual Meeting.

Having also served as a member of the MICHALl Executive Board, our recipient has been a well-respected member of the law library profession in Michigan since 1960.


His many contributions to the American Association of Law Libraries have brought our recipient to his current esteemed post of Treasurer of AALL.

It is with immeasurable pride and joy that I am able to announce that the 1984 recipient of the ORALL Distinguished Librarian Award is Mr. Richard L. Beer,

Richard L. Beer

OUTSTANDING SERVICE AWARD. The word unrelenting was given new meaning when Gertrude Johnson and Arthur Fiske expedited the enactment of Ohio House Bill 317 in 1976. These two county law librarians, armed with individual persistance and the overwhelming support of the members of the Ohio Regional Association of Law Libraries, guaranteed for lawyers, librarians, and the general public the accessibility of the rules and regulations promulgated by administrative agencies in the state of Ohio. Thus was born the Ohio Administrative Code. This evening we pay tribute to the monumental efforts and invaluable service performed by Gertrude S. Johnson and Arthur W. Fiske by presenting to each the ORALL Outstanding Service Award. They are not with us this evening, so I'd like to briefly review for you their many contributions.

Gertrude Johnson, best known to us professionally for her work in Akron, was the Director of the Akron University College of Law Library from 1964 until 1973. She then served as Director of the Akron Law Library Association until her retirement in 1976.

Little known to many of us was her editorial work with the Banks-Baldwin Law Publishing Company on the 1936 Ohio Revised Code. She practiced law in Cleveland with attorney Marie Wing. The notorious Marie Wing was known for having led a parade for women's suffrage on horseback down Euclid Avenue in Cleveland.

Ms. Johnson's contributions to ORALL have been varied and many. She has served as Treasurer, Placement Officer, and as a vital member of both the Executive Board and the Legislative Committee. It was Gertrude Johnson who first mentioned in 1966 the possibility of a union list of Ohio and Michigan publications which became a forerunner of the existing ORALL Union List of Serials. At the same time she was working on a project involving the volumes of the Law Abstract, preparing a list of journals by whom the opinions were written. The early volumes of this publication "euphemized", rather than printing ful

The thirty-eight page Biography Index to Ohio Judges was published in the Fall 1967 issue of the Ohio Association of Law Libraries Bulletin. Prepared under the supervision of Gertrude Johnson at the University of Akron, it became a valuable tool to locate geographical data appearing in the State Reports and Ohio Annual Reports. Early in 1966, Gertrude and Arthur Fiske collaborated in their efforts to create a cumulative index for the Ohio Attorney General's Opinions.

Gertrude Shanks Johnson

As with the Ohio Administrative Code, the two of them in tandem became actively involved in the academic network of law librarians. With great respect and honor tonight Gertrude S. Johnson, her revered contemporary, Arthur W. Fiske.

Director of the Cleveland Law Library Association for over forty years, Mr. Fiske has also served the legal profession and the state of Ohio as a member of the Ohio House of Representatives, a Foreman of the Cuyahoga County Grand Jury, as a member of the Executive Committee of the Cleveland Lib
Library Management
by Theodore A. Potter

The Fall program of ORALL began with the topic of Library Management. The speakers were from diverse backgrounds and experience, which provided a variety of perspectives. The topics of the speakers ranged from the system approach, to the personnel of library organization, to the literature of library management.

Ms. Ellin Christianson, a library consultant and member of the library school faculty at the University of Chicago and Indiana University, began the session by focusing on what guidelines managers in a special library should follow to be successful, determine the goals and objectives of the library, conduct regular reviews of the library and its services, and create the appropriate library environment.

These guidelines may be implemented by a study of the library’s environment, goals, and objectives. Ms. Christianson stressed that planning is a process that encompasses all of the operation. Planning involves the study of the library’s environment, and constraints on its environment. It involves the formulation of goals and objectives, the establishment of priorities, and the choice of the best alternatives. Planning should allow for changes in environment and goals. Finally, planning should encompass an evaluation of the results of the aforementioned factors.

In considering the library environment, one must consider external as well as internal factors. In what financial condition is the parent organization (university, county, firm)? Can one easily justify the library’s existence and increasing demand on financial resources? How do the library’s goals match or further the parent organization’s goals? These questions and others may help managers determine how the library operation fits into the overall goals and objectives of its users.

Finally, Ms. Christianson stressed three factors for success: know your environment, know your users, use what you know.

Mr. James Mullins, Director of Library Services at Indiana University in South Bend, spoke about library management with a focus on personnel management. A manager has a myriad of responsibilities, including budgeting, liaison and personnel functions. How one handles these responsibilities determines how well one manages. For example, a manager has some freedom as to hiring. This function carries a measure of responsibility, but also has limitations. Larger organizational structures hire from a pool of candidates, which may create a perception of nepotism.

Ms. Christianson also discussed the importance of personnel management. A good manager also realizes that the removal of the staff, and know that step in and make tough staff decisions when their authority is questioned. A reprimand is unpleasant but must be given in order to keep a situation from getting out of control. When a reprimand is necessary, it is best to take the person into your office to avoid embarrassment.

Another aspect of management is to know oneself, in terms of strengths and weaknesses. A manager must accept both praise and blame, recognizing one’s own strengths and weaknesses, the manager can effectively work with his/her staff. Effective organization is important, but one that is easy to say, it is the manager’s job to make the staff feel that their work is critical to the organization.

In summary, Mr. Mullins and others have stressed the importance of management relating to overall management, personnel management, and personnel management. The latter role of the manager is personnel management. The manager must set parameters for the people who make the organization what it is. Management is a critical factor in the success of the organization.

Mr. Tim Watts, Public Services Librarian at Valparaiso University Library, gave a brief survey of the culture of library management. He included a selective bibliography on some especially helpful. The bibliography he selected can be found on page 5.

Cooperative Cataloging

The program for Firm and Library Services dealt with cooperative cataloging. The moderator was Ellen Christiansen, and the panelists were S. Schmidt and T. Johnting. Schmidt and Johnting, a panel of their cooperative efforts with law firms and libraries in the Indianapolis area, also discussed the formation and function of the Indianapolis Cataloging Consortium. Several people in the program made inquiries about the possibility of beginning a cooperative cataloging in their own community.
Management Bibliography

by Tim Watts

ABA/AALS Proposed Guidelines

by Terri Hardin

The academic libraries program at the AALL Fall meeting consisted of a panel of four speakers and a question and answer period. The topic of discussion was the ABA/AALS proposed guidelines and the impact these guidelines would have on law schools and law libraries. Anita L. Morse from the University of Wisconsin Law Library was the panel chairperson. She briefly summarized the proposed revisions and explained the possible impact the new changes could have on law schools and their respective libraries. She also introduced some issues that were going to be discussed during the program. These issues included possible increases in the use of computer databases, increased cooperation between libraries, and possible changes in the roles of librarians in the future.

Dean David T. Link, dean of the Notre Dame Law School, discussed the imminent changes at the Notre Dame Law School. He also spoke on how the proposed guidelines would give law schools and law libraries more flexibility in determining goals and programs for their institutions.

The second speaker was Robert Nissenbaum from Cleveland-Marshall Law Library at Cleveland State University. He spoke about the inspection process from the viewpoint of a librarian. He discussed the importance of the self-study process in the ABA/AALS evaluation procedure, and how he felt that access was the key to the new guidelines.

Kathleen Carrick, from Case Western Reserve Law Library, discussed how the proposed standards will affect research libraries. Specifically, she stated that the proposed guidelines will allow and encourage institutions to do more resource sharing, as well as enabling librarians to determine what their collections will contain.

The last speaker on the panel was Cathy Grove from the ABA office of the Consultant on Legal Education. She discussed the status of the proposed guidelines and the philosophy of the ABA. She also explained how the guidelines would allow flexibility in meeting the external demands that are affecting legal education today.
Law, Education and Religion

by Theodore A. Potter

This timely topic was discussed by three speakers whose specializations were added to the food-for-thought served up in this campaign. Steven Kaatz, an assistant professor of education at Valparaiso University, spoke about the history of religious observation practices in public schools since the beginning of the nation. From the time of the founding of the nation, religion in one form or another has been mandated or tolerated.

Mr. Kaatz discussed some of the ways religion played a role in an array of activities to affect schools. These included school activities, such as religious observance of the Sabbath, religious exemption from public school programs, religious challenges to school curricula, rental, shared-time arrangements, students in parochial schools, and government regulation of parochial schools. These are all topics he discussed.

These activities are being upheld as fervently today as they were when the Supreme Court in Engel v. Vitale struck down the prayer to begin the school day. The Supreme Court has struck down the prayer because the previous plans incorporate one or more of the above activities by referring to the establishment clause of the first amendment. However, it has not struck down the other number of recent statutes. The current trend seems to shift the emphasis to the role of religion as embodied in the establishment clause amendment. This latter trend was the subject of the next speaker.

Father Michael D. McCafferty, Professor of Law at Notre Dame, surveyed many recent cases which have begun the shift in focus from the establish-ment clause to the free exercise clause. Many of the past cases were based on the "Lemon Test," a three-pronged test which basically addressed statutes in question. The three factors in traditional analysis were: Was the law primary purpose secular or religious? Was the statute advance religious purpose? Was there an interference with entanglement?
ARTICLES


DATA BASES


However, recent cases coming to the Supreme Court have not used the "Lemon Test" to determine if statutes are constitutionally permissible. At issue in recent school prayer cases is the restriction on freedom of religious expression.

The creche cases are a good example of this subject, as they involve public property being used for religious expression. Is this an establishment of religion or a freedom of religious expression question? Father McCafferty seemed to feel that the Supreme Court may be leaning toward the freedom of expression analysis to allow the use of public property for a creche. He also indicated that other cases may go this way as well. The Court has accepted a number of these cases for review this term, so we may get an idea of their analysis this fall.

Finally, Mr. Jim Gates, staff law librarian at Notre Dame, gave a short talk on the resources in which one may find information on this topic. Among his suggestions were West's Education Law Reporter, BNA Specialty Law Series on Education, Journal of Education Law, Education Law and Library Journal of College and University Law. Yearbook of School Law, and Education Law by Rapp. These sources provide ready access to topics in this area. Mr. Gates especially recommended the Rapp publication as a good, single source of information.

Business Meeting Highlights

Ellen Quinn reported that the principal concern of the ORALL Constitution and ByLaws Committee was the proposed constitutional amendment for a county law librarians' SIS. The AALL Model Chapter ByLaws were not considered this year.

Janet Johnson reported that the 1984-85 Membership Directory has been completed and printed. There are now 259 members, an increase of two from last year.

The Newsletter Committee reported that three issues of the Newsletter have been published this year with a fourth coming before the year end. A continuing feature will be a County Law Library Page.

Joanne Beal reported that the Nomination Committee met on May 17, 1984. Elected candidates were contacted, and the nominated slate of officers was published in the June 1984 Newsletter. In September, the official ballot was pre-
prepared and mailed to members. The Committee also recommended Matthew F. Dee and Arthur W. Fiske to the Executive Board for life membership.

Kathy Welker reported that the Model Bibliography Committee has been working on the general and state sections revisions, and that the bibliography is four-fifths completed. The entire work was sent to the Ohio State Bar Association the week of October 22, 1984 for printing and distribution. She questioned the usefulness of the General Law section, and requested comments from the membership.

The Education Committee report was prepared by Janet Johnson. The Committee decided that a hands-on video teaching aid would be a good project.

Jan Novak of the Public Services Committee announced that the new edition of Ohio Legal Resources has been published. OLA has again agreed to print and distribute it at a cost of $4.50. The Committee produced a brochure describing ORALL publications and services which was mailed by OLA to its members. A new section has been added to Ohio Legal Resources, entitled “Guidelines for Legal Reference Service.” It will also be available as a separate publication. The Committee is working on formalizing its workshop consulting services.

Marie Rehm's report on the Union List Committee mentioned that Case Western Reserve Law School Library has been added to the 1984 Union List, and that the University of Akron Law Library will be added to the 1985 list. A survey of lending policies of Union List participants has been completed. The information will be mailed to each library that has ordered a copy of the 1984 list.

Melanie Solon-Kochheiser prepared a report on the San Diego Chapter Breakfast. ORALL and MICHAH held a joint breakfast meeting on July 2, 1984. Of the forty-nine attendees, thirteen were ORALL members, thirteen were ORALL-MICHAH members, and three were MICHAH members.

Susan Schaefergen reported the Ohio Council of Library and Information Services (OCLIS) met in Columbus in May and September of 1984. OCLIS is composed of representatives from all Ohio Library Associations. The Council voted to continue the public relations campaign that was begun this year to encourage library usage. The theme for this year’s campaign is “Libraries: Learning for Life.”

**Medical Literature**

*Health Matrix: the Quarterly Journal of Health Services Management* will be publishing the proceedings of our spring 1984 meeting in the Spring 1985 issue of the journal. The panels on Medical Literature for Law Librarians, and Lawyers and Medical Jurisprudence—Medico-Legal Aspects of Litigation, will appear. The cost of an individual issue is $8.00. Subscriptions can be ordered using the form below.

Michelle Williams, editor of the journal at Case Western Reserve University School of Law, is interested in getting someone to write a column on the literature of law and medicine. Contact her if you would like more information.

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☐ Institutional $72

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**Announcements**

The 1985 ORALL dues statement will be sent out in March. Membership is $10.00 per year.

Statistics from October meeting: There were sixty-nine attendees. Twenty-four county law librarians, twenty-four university law librarians, eleven publishing company representatives, five law firm librarians, two appellate court librarians, and two public librarians.

New ORALL directories have been published. If you have not received one, contact Janet Johnson, c/o Murphy, England, Young & Smith, 250 East Broad Street, P.O. Box 4014, Columbus Ohio 43215.

Please note the following schedule for the 1985 ORALL Newsletter. By establishing these tentative dates and guidelines, we hope to ensure prompt quarterly publications.

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<td>December 15</td>
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Please submit your articles double spaced on 8½ x 11 paper, one article per page. Copy may be sent to Pat Bresnahan, c/o Stark County Law Library, or Constance Matts, c/o Indiana University School of Law Library.

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**Director Travels**

Professor James F. Bailey, III, Director of the Law Library, Indiana University School of Law, Indianapolis, left for Europe on October 11, 1984. He will deliver two lectures at the Éötvös Loránd University of Budapest, and will spend some time in both Seville and Malaga, Spain, finalizing arrangements for the new faculty-student exchange program between these two Spanish law schools and Indiana University School of Law, Indianapolis. Professor Bailey plans to visit several other law schools while abroad.
Placement Notices

Akron Law Library Association
Position: Assistant Librarian, MLS
Contact: Rosemarie Chrsnt
(216)379-2393

Mahoning Law Library Association
Position: Assistant Librarian; MLS
Contact: Lucille DeMoss
(216)747-2000, ex 260

ORALL Conference Schedule

The following schedule lists places and dates of upcoming conferences. The previous committee had suggested possible program topics such as Budget Administration, Technical Services, Basic Legal Research, Use of Dialogue, and Training Non-professional Staff. Please send any program ideas to Anita K. Shaw, Activities Committee Chairperson.

Spring Meeting 1984
Location: Columbus, Ohio
Dates: May 8-10
Local Arrangements: Leveret Preble, Capital University

Fall Meeting 1985
Location: Ft. Wayne, Indiana
Dates: October 16-18
Local Arrangements: Mary McDonald, Lincoln National Corp.

Spring Meeting 1986
Location: Cincinnati, Ohio
Dates: May 2
Local Arrangements: Kathy Weker, U.S. Court of Appeals

Business Skills Workshop

WHEN: Thursday, July 11, 1985
WHERE: New York Hilton at Rockefeller Center, New York City
SPONSOR: AALL Private Law Libraries SIS
FOR: The Corporate Library Administrator, The Private Law Administrator

This one-day program will offer a dual track for those who are just beginning their managerial career or for the seasoned library manager. The beginning a.m. program will focus on two areas: Time/Staff Management and Collection Development. The advanced a.m. program will spotlight two topics: Performance Evaluation and Appraising/Insuring the Library. The afternoon session will combine both tracks for a session on Budget Development and Presentation to Management. Participants are encouraged to bring their concerns; discussion will follow all sessions.

Faculty will be drawn from outside the law library profession for the topics covering personnel and budgeting.

Enrollment will be limited. The application form will appear in the January 1985 AALL Newsletter. Return it immediately as priority will be given to early registrants.

The registration fee will be a bargain. Plan to take advantage of an "educational sale" for yourself and your employer. Registration open to non-AALL members also. Remember: Look for the final details and application form in the January 1985 AALL Newsletter.

1985 AALL Annual Meeting

In an innovative attempt to foster scholarship and newer member participation in AALL annual meetings, individuals who have been association members for less than five years are invited to submit papers for presentation at the 1985 New York Annual Meeting.

The papers may be on any subject so long as they fall within the general theme of the New York program: "Law Librarianship—A Wide Perspective." While traditional scholarly papers are anticipated, creative work in any form will be accepted.

A written outline or prospectus should be submitted by December 31, 1984 to: Roger F. Jacobs, Librarian, Supreme Court of the United States, Washington, D.C. 20543. Completed contributions will be required by May 1, 1985.

Submitted papers will be reviewed by Margaret A. Leary, Director, University of Michigan Law Library; Donald G. Ziegels, Librarian, Carlton, Fields, Ward, Emmanuel, Smith and Cutler, Tampa, Florida; and Roger F. Jacobs.

Three papers will be selected for presentation at the 1985 New York Annual Meeting. In addition to having the opportunity to present their views to the membership, the three winners will receive a Certificate of Achievement. All papers will be forwarded to the editor for possible publication in the Law Library Journal.

Newer members are urged to take this opportunity to simultaneously advance the profession and their careers.

CWRU Staff Changes

Patricia Jean Harris became associate director of the law library in June. She comes to CWRU from Nova University in Fort Lauderdale, Florida, where she was head of public services for the law library there. She will assist the library's director, Kathleen Carrick, in administering the various departments and programs and in overseeing the Research, Advocacy, and Writing Program for first-year students.

An anthropology major at the University of Oklahoma, Harris stayed on there and took a master's in library science in 1974. After a year in Kansas, where she (continued on page 10)
was employed simultaneously by St. John's College and Southwestern College, she went to the Tarrant Law Library of the University of Texas as acquisitions librarian and, later, serials librarian and cataloguer. In 1979 she enrolled as a law student, continuing to work part-time in the library. She received the J.D. degree in 1982.

Christine Corcos replaces Vili Zadnikar as head of technical services. A Phi Beta Kappa graduate of Michigan State University in 1973, Corcos continued there for an M.A. in history. In 1979 she received her master's in library science from the University of Michigan.

Her first job was with Energy Conversion Devices, from 1980 to 1982, when she became law acquisitions librarian for the University of Oklahoma. Since 1982 she has also worked as an independent library consultant, while doing occasional work as editor, writer, and translator. She has command of French, Spanish, and German.

Vili Zadnikar retired from the law library at the end of June as head of technical services, after seventeen years on the staff. Born in Yugoslavia, Zadnikar took his law diploma at the University of Ljubljana in 1942. A displaced person from 1945 to 1948, he worked for the International Refugee Organization before emigrating to the United States in 1951. Employed by the Cleveland Twist & Drill Company as a grinder, 1951-59, he enrolled at the CWRU School of Library Science, received his master's degree in 1959, and became a cataloguer at the Cleveland Public Library, where he worked until 1967.

Law School faculty and staff, along with law librarians from the outside world, said farewell to Mr. Zadnikar at a small party on June 21. Dean Ernest Geihnhorn paid tribute to his extraordinary competence, his quiet good humor, his skill in language (Slovenian, Serbo-Croatian, Italian, French, German), and his work in the conversion of the library to computer processing.

State Bibliographies

AALL Government Documents SIS has increased the list of annual state bibliographies by eight this year, making a total of eighteen states covered. These bibliographies are designed to acquaint the law librarian with the state documents which will be of great importance in doing legal research. Many mention secondary and commercial sources and give addresses for obtaining materials and for libraries which can offer assistance.

SIS is seeking volunteers to compile state bibliographies for the annual AALL meeting. The meeting will be held in New York City in July. We would like to concentrate on the New England and northeastern states, but we are also interested in any state which does not yet have a state bibliography. If you are interested, contact Linda Fariss, SIS Chairperson, Indiana University Law Library, Bloomington, Indiana 47405.

Price: $5 each. Make checks payable to Government Documents/SIS.

Send remittance to Government Documents/SIS.

Attn: Emelyn House
The Law Library
The University of Michigan
Ann Arbor, MI 48109-1210


Aldrich, Patricia, Kit Kreilick and Anne Maloney., A Law Librarian's Introduction to Missouri State Publications. 1980.


Alycock, Margaret, Jacqueline Lichtman and Judy Stinson., A Law Librarian's Introduction to Virginia State Publications. 1981.


Hints for the
New County Librarian

The fall meeting offered useful advice geared especially to the new county law librarian.

Rosemarie Chrisant advocated the implementation of a library procedure manual. Such a manual could cover topics such as staff evaluations, personnel training, job descriptions, board education, and library policy. The manual might also include a history of your library, a statement of purpose, organizational charts, floor plans, self-appraisal forms, staff evaluation forms, grievance forms, and job descriptions.

Martha Cox elaborated on the topic of job descriptions, stating that a good job description would include what, how, and why each task is to be performed.

Linda Ellashek of the Mahoning Law Library Association discussed things to consider before deciding to automate your library; or, lessons learned the hard way. (An article on this subject by Linda Ellashek follows.)

Beginning Computerization
by Linda Ellashek

There are three steps in microcomputer selection: identifying the needs and benefits of automation; selecting the software; and, selecting the hardware.

Begin by identifying problem areas in the library. Is the computer a solution? Commit to writing a concrete plan of your objectives, and the activities needed to achieve the results. After looking at your operations, revise your plan. If necessary, revise your operations. Then educate yourself and your staff.

Second, select the software. Software solves the problem. If you find the software, there will be at least one machine that will run on. Use the following criteria: Will you need a single or multi-user system? What functions are needed? How large of a database will you need? Is the software reliable? Is the software user friendly? Will you receive ongoing support and maintenance?

After having answered these questions, select the hardware. Select a system with mass storage. Determine what peripheral devices you will need. Will you need data communications equipment? What are the power and environmental requirements? Is the hardware flexible and reliable? What type of operating system will you need? Does the overall design and ease of use fit your needs? What training is available? What is the cost and payment method? How would you rate vendor performance?

In summary, let the buyer beware. Know what you want to accomplish before you buy. Buy a system, not a kit. Deal with a reliable firm. Don't try to keep up with technology, take advantage of what is at hand. Don't treat your system like a capital investment—instead depreciate it within three years and prepare to replace it.

OBA Law Library Committee
by Carol Meyer

The Law Library Committee is a standing committee of the Ohio State Bar Association. The members of the committee are usually representatives from county law libraries. The committee meets at least four times a year, including the Ohio State Bar annual meeting, and during the Ohio Regional Association of Law Libraries meeting.

The meetings are chaired by Paul Allison, of the Seneca County Law Library. The topics of discussion center around Ohio county law libraries. Each library is governed by Ohio statute, and we discuss possible changes in legislation and the importance of governmental reports and bills published.

The Law Library Committee is responsible for the publication of the Model Bibliography for Law Libraries, the Ohio Administrative Code, the Auditor of State circulars, the Ohio Appellate Opinions, and up-to-date information on expanding services to the county law library.

Recent surveys have been completed to help us see what our county law library sources are. The committee has worked hard to help lawyers and librarians have open communication. ORALL's participation is important.

Library Bill of Rights

For librarians who may not have a copy of the Library Bill of Rights, the text is reprinted below. This document was first adopted by the American Library Association Council in 1948, and was amended in 1961, 1967, and 1980. It states that:

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

1. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.

2. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.

3. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.

4. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.

5. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.

6. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.
International Placements Committee

The Special Committee on International Placements (SCIP) is beginning its second year as a special committee of the American Association of Law Libraries. The Committee hopes to act as a clearinghouse for law librarians, both here and abroad, who wish to participate in international employment exchanges or visitations, and for foreign and domestic law libraries who wish to participate in the program.

To determine the viability of the Committee's endeavor, a questionnaire was sent to law libraries in selected geographical locations last year. The positive response indicated there is interest for this type of program.

Since funding is a constraint in effecting an international placement program, SCIP members are collecting information on funding sources to which an individual or institution might apply to finance an exchange or visitation. Also, work is currently underway to develop guidelines for libraries participating in an exchange of staff or the hosting of a librarian from another country.

The Committee is now developing a file of U.S. law libraries which are interested in the program. If your library is a potential participant, please complete and return the form below. A questionnaire will be returned to gather further information.

Please include the library listed below as a potential SCIP host library. We would be interested in the following:

- Exchange agreement between a librarian on our staff and a staff member from another country.
- Hosting a law librarian from abroad.
- Sending a staff member to a visiting position in a foreign law library.

Thank you for your interest.

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Please return to: Dorothy Li, SCIP Committee, John Marshall Law School Library, 315 South Plymouth Court, Chicago, IL 60604

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